



## MEETING OF THE PLANNING COUNCIL FOR OPEN LEARNING

Thursday, December 5, 2019

2:00 – 4:00 PM

CN Boardroom, 3<sup>rd</sup> floor Clock Tower (Kamloops Campus)

### MINUTES

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#### **Present:**

Christine Bovis-Crossen (Chair), Airini, Lyn Baldwin, Brian Lamb, Michelle Lamberson (by videoconference), Marie Low (by teleconference), Richard McCutcheon, John Patterson (by videoconference), Don Poirier

#### **Regrets:**

John Sparks

#### **Absent:**

Ryan Carlsen, Tannis Morgan

#### **Executive and Others Present:**

Charlene Myers (Manager, University Governance), Lisa Grant (University Governance Assistant)

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#### **1. CALL TO ORDER**

The Chair, C. Bovis-Crossen, called the meeting to order at 2:00 p.m. She acknowledged being on the traditional lands of the Tk'emlúps te Secwépemc within Secwépemc'ulucw, the traditional territory of the Secwépemc people. She also welcomed the new University Governance Assistant, Lisa Grant.

#### **2. ADOPTION OF AGENDA**

*On Motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

### 3. APPROVAL OF MINUTES

#### a. Minutes of September 17, 2019

*On Motion duly made and adopted, it was **RESOLVED** that the minutes of September 17, 2019 be approved as circulated.*

### 4. REPORTS OF OFFICERS

#### a. Provost and Vice-President, Academic

Christine Bovis-Crossen reported on Envision TRU, noting that President Fairbairn would like all three governance bodies to endorse the vision statement, which may require a special meeting of PCOL.

#### b. Associate Vice-President, Open Learning

##### i. Open Learning Strategic Planning

Don Poirier presented an update on the status of the strategic planning process underway in Open Learning. A copy of his presentation was circulated with the agenda package. Discussion ensued. The Chair asked that any suggestions be sent directly to D. Poirier.

### 5. OPEN LEARNING PROGRAMS/COURSES

#### a. Program Market Analysis Committee (PMAC) Report

D. Poirier noted there was one item on the report (attached to these minutes as "Appendix I"), which was for information.

### 6. OTHER BUSINESS

#### a. "Guide to Planning Council for Open Learning (PCOL)"

D. Poirier indicated that the document, circulated with the agenda package, was presented for discussion purposes, and that it grew out of a discussion from a previous meeting of PCOL. He added that input was welcome. Discussion ensued.

**7. NEXT MEETING DATE**

The Chair noted that the next meeting would be held sometime during the winter semester, in February or early March.

**8. TERMINATION OF MEETING**

As there were no further agenda items, the Chair terminated the meeting at 3:05 p.m.