

**Faculty of Science and School of Nursing  
Health & Safety Committee – April 28, 2014  
MINUTES**

**Attendance Jan-June 2014**

Meeting dates and times →			1.27	2.24	3.31 work shop	4.28	5.26	6.23	2014 Members
Chan	Janine	Resp/ Chair	☐	☐	☐	☐			
Ford	Laura	Nursing	☐	☐	☐	P			
Hammer	Trent	Chemistry	P	P		☐			
Jyrkkanen	Stacey	OH&S	P	P		P			
Karpluk	Janice	Admin	☐	☐					No need to attend
Maurits	Gordon	OHS	P			☐			
Noyes	Heather	Resp	☐	☐		n/a			
Prescott	Walter	ARET/OM	☐	P	☐	☐			
Purdy	Susan	Bio	☐	☐	☐	☐			
Reed	Norm	Chem	☐	☐	☐	☐			
Robinson	Lesley	Math	☐	■	☐	☐			
Schumacher	Janie	U Prep	☐	P	☐	P			
Sorensen	Jacque	NRS	P	☐		☐			
Taylor	Colin	Physics	☐	☐		☐			
Urban	Joanna	Micro	☐	☐		☐			
Van Wagoner	Nancy	Geology	■	■		P			
Walczak	Sonia	AHT	☐	☐	☐	P			
Dallas	Donna	Secretary/Minutes	☐	☐		☐			

☐=Present      P= Proxy received      ■=absent      R= reinstated

**Inspection Reminders**

- Fire Equipment Check Sheet Due Monthly - send to Gordon.
- Department Inspections Due: Jan, March, May, July, Sept, Nov.

**A. Adoption of Agenda – Yes, with additions from Proxies received**

**B. Adoption of past Minutes (Feb 24)**

**C. Business arising from past minutes:**

1) Chemical Storage Bunker Proposal Update: Stacey

**Gord:** Stacey had a meeting last Thursday with the Engineer (SANTEC) regarding the placement of the new bunker and they had some concerns. TRU wants them do up an analysis of upgrading the old bunker compared to the building of a new bunker.

Stacey invited Norm as the chemistry representative to discuss the three main issues:

- Cost of better ventilating to S267
- Cost of upgrading the current bunker
- The transporting of chemicals to the bunker

Discussion re: Janine mentioned that Lincoln says the pipes in ceiling (for ventilation to fume hoods) are supposed to be replaced before September

- pipes themselves need to be rated properly (PVC), to be up to industrial code and flow rate (want a smaller pipe)

**ACTION:** Janine to bring up these issues with Lincoln

2) Evening entry doors locked/ Any changes?: Nancy

Discussion around if this has been looked into – hallway doors have to be left unlocked for wheelchair accessibility

- 3) S231A Smells update: Nancy  
Tabled to next meeting
- 4) Fume Hoods Needing to be ON continuously: Joanna Urban to report re: her area S364 is done and they are going to re-wire S372

Joanna is not sure so Janine will get someone to check  
**ACTION:** Joanna to email Janine the room #'s in question

- 5) Extinguisher S335: Gord  
This has been taken care of.
- 6) Fume Hood Ventilation Rate for chemical storage cabinets: Janine to contact Lincoln

?

- 7) Relocation of Telus phones w/ "S Button" (eg. Bean Me Up): Stacey to update  
**Gord:** Not sure of the status, the inside phones are here, we are just waiting on ITS, the outside ones are currently being installed
- 8) Hot water – eye wash station in bunker  
This was reported last year and "fixed", however, it wasn't fixed because there was another issue with the hot water pipes underground.  
**ACTION:** Janine to contact facilities on the status of the job ticket

#### D. New Business

- 1) Stairs outside going up to parking lot – cement on stair falling off and rebar showing - needs to be capped  
**ACTION:** Janine to send email to Facilities
- 2) Fume hood reduction rate at night  
**Trent:** Fortis and someone from the sustainability office came to our lab last week and were looking at reducing energy and wondering if we can turn fume hoods low or off at night. This is not a good idea:
  - In Organic Lab – we need MORE ventilation
  - Stacey is aware of this now and Janine is to email Tom (Dean) as well
- 3) Snow falling off Old Main roof at end of Winter (J Schumacher)  
**Gord:** he had been checking it often – noted it

#### E. Reports

- **Incidents**  
**Gord:** in March there was one RESP student (needle); and 10 Nursing students (needle)  
In April – no incidents so far
- **Health and Safety**