

Faculty of Science

Science Safety and Health Committee Minutes

November 19, 2021 online

Attendance August 2021 – June 2022

Y=Present

P=Proxy received

A=Absent

<i>Name</i>	<i>Area</i>	Aug 20	Sep 24	Oct 22	Nov 19	Dec	Jan	Feb	Mar	Apr	May	Jun
Sonia Walczak	AHT	Y	Y	A	A							
Tara Geiger	AHT	A	A	A	Y							
Kathy Baethke	Biology tech-Co-chair	P	Y	Y	Y							
Christine Petersen	Biology	Y	Y	Y	Y							
Trent Hammer	Chemistry	Y	Y	L	E	F	T	C	O	M	M	
Michelle Bohem	Chemistry tech		Y	Y	Y							
Christina Mohr	Chemistry	Y	Y	Y	Y							
Nisha Puthiyedth	Computing Science	P	P	P	P							
Yan Yan	Computing Science	Y	Y	Y	Y							
Catharine Tatarniuk	Engineering	Y	Y	Y	Y							
Priya Soni	Engineering				Y							
Nancy Van Wagoner	Geology	S	A	B	B	A	T	I	C	A	L	
Yehia Mahmoud	Math	A	A	A	A							
Joanna Urban	Microbiology-Co-chair	A	Y	Y	Y							
Sheri Watson	NRS	Y	Y	Y	Y							
Colin Taylor	Physics	Y	Y	Y	Y							
Janine Rostron	Respiratory Therapy	Y	Y	Y	Y							
Christine Miller	UEPrep	A	Y	P	P							
Resource members												
Stephanie Lawrence	OSEM	Y	A	Y	Y							
Sarah Martin	Health Safety Manager	Y	Y	A	P							
Tara Langley	Recorder	Y	Y	Y	Y							
Corinne Petersen	Administrative Rep	Y	Y	Y	A							

1. Meeting called to order: 10:39
2. Motion to adopt agenda by: Sheri Watson **Seconded by:** Joanna Urban **Passed**
3. Review of Minutes from October 22, 2021: no changes
4. Motion to adopt October 22, 2021 minutes by: Christine Petersen **Seconded by:** Joanna Urban **Passed**
6. Old Business:
 - a) Chemical Management Software - Sarah and Stephanie:
 - Stephanie has been purchasing equipment for scanning/bar coding, labels etc.
 - U of Ottawa is giving guidance

b) Emergency Wardens (Stephanie):

- no update yet

c) Inspections Training (Stephanie):

- Everyone pls sign up for inspections training session.
- Stephanie will post training link next week
- Tara Gieger/Sonia Walczak tried to sign up for Dec. 8 but had issues-not available yet, Stephanie will make available today, was waiting for room booking confirmation.
- Stephanie is still waiting for January availability for rooms before sending out January session information.

d) Fire alarm vacant door labels (Stephanie):

- They are administrative control and a costly investment if it was to be done across campus.
- There are other priorities for money spending at the moment.

7. New Business:

a) Hallway tables by chemistry prep room (Christina Mohr):

- Christina showed photo of hallway outside chem prep area cluttered with people and things all around the table
- Concern that hallway is too tight and is too close to chemical prep area.
- Joanna: Who put the tables there? No idea.
- Christine: Check with Corinne to see if she knows why they are there.
- Kathy: Our concern isn't who put them there, but safety. Is it safe? Should they be removed?
- Joanna: For bigger hallways where there is no storage area, we could put tables there.
- Christina Mohr: Students using those tables might be PHYS students, can this be discussed with the Chair?
- Stephanie: Yes they should be removed, too high risk of students not paying attention. Can do archibus to remove due to potential hazard.
- Joanna: Talk to Mark Paetkau (Chair of PHYS) first, then remove due to safety issues.
- Kathy: Agreed there should be communication with all the chairs regarding this issue. Once that is communicated an archibus can be done to have them removed.
- ***ACTION: Kathy will email Chairs from Safety Committee and then do an archibus to have tables moved***

b) OSEM- are they contributing to lab renos during summer 2022 to ensure labs are done safely? (Christina Mohr):

- Stephanie: TRU is hiring specialist to design lab and this will include appropriate safety and code adherence.
- OSEM may be further involved down the road but at this point no.
- Christina Mohr: Facilities thought it was a general design firm, didn't know it was a specialist.
- Stephanie: Will look into who exactly was hired.
- Christina Mohr: De-ionized water tank leaked a few weeks ago and there is no de-ionized water in Science building at the moment. There has been no consultation with Chem faculty that use these rooms.
- Christine Petersen: Greg Anderson says they are not at detail stage yet, just looking at budget scope currently until at least January. Tenders will go out after that.
- Joanna: We should have a micro bio/chemistry committee that is consulted for these details.
- Christina Mohr: Will this be completed by fall semester start date? What is the contingency plan if it's not?
Stephanie: That wouldn't be a health and safety issue. Likelihood of this actually going ahead fast enough is lower due to lack of supplies and road issues as well as cost increases.

c) Accessibility to science building from bus stop (Kathy):

- The raised crosswalks are slippery, not good accessibility to Science building from Dalhousie bus stop. No sidewalks. There is a student in Science building that uses a wheelchair.
- Ramp by the gym has no sidewalks to there either.
- Stephanie: winter road conditions are priority to OSEM right now. ACTION: Kathy will provide marked map to OSEM to show areas of issue.

d) Incidents- Sarah/all:

- Stephanie - October: Staff: 2 first aid, 1 chemical exposure, 1 fell off chair
- Students: 9 first aid: burns in trades, small cuts, 1 personal incident, 1 chemical exposure, 1 fall down staircase
- Kathy: Incident in biology-security was called and took them 10 mins to respond to student collapsing in a lab. Stephanie-we will keep reporting this to those in charge of security so keep telling her about things like this.

f) Inspections Review (Stephanie):

- Colin: Did inspection with Stephanie - 10 issues needing action. Has worked on some, needs to address some with Phys dept.
- Used sheet M created by Kathy and Jamie-Lee.
- Stephanie shared sheet used to show example.
- Mercury thermometer, evaporator, shelf full of textbooks need to be followed up on.
- Colin: How are chemistry and biology fume hoods? Have they been inspected? AHT has fume hood that needs to be done.
- ***ACTION: All departments need to check ALL fume hoods and let OSEM know if they have been inspected. OSEM will check with facilities to see why they were done or not?***
- Christina Mohr: Who does regular eye wash station checks and shower checks? Lab techs should be doing them for each department and fill out forms.
- OSEM is currently looking for someone with Bio or Chem background for position to do this.

Additions:

a) Stephanie would like 2 volunteers to do another inspection in December, this should be standing agenda item to review. ***ACTION: Christina Mohr, Janine Rostron and Priya Soni are willing to do this for December with OSEM.***

- Yan-Yan: do we need to take the training before we do the inspection? Stephanie: its important but not necessary to do training before the inspection.
- Christine Petersen: In Deltek, where do you go to sign up for inspection training? The link doesn't go to the sign up- Stephanie: Go to Learning search, (default is Jobs, so select Learning again), Workplace Inspections (at the bottom of the list), click on grey person to add yourself.
- Stephanie: If you have Deltek issues, email Jody Coolahan jcoolahan@tru.ca or HRofficers@tru.ca can reset you.

8. **Next meeting:** Friday December 17th, 2021 at 10:30 on MS Teams

9. **Adjourned:** 11:26

Minutes recorded by Tara Langley and reviewed by Joanna Urban and Kathy Baethke.