

Faculty of Science

Science Safety and Health Committee Minutes

April 27, 2022 online

Attendance August 1 – June 2022

Y=Present

P=Proxy received

A=Absent

<i>Name</i>	<i>Area</i>	Aug 20	Sep 24	Oct 22	Nov 19	Dec 17	Jan 26	Feb	Mar	Apr	May	Jun
Sonia Walczak	AHT	Y	Y	A	A	Y	A			Late/ missed		
Tara Geiger	AHT	A	A	A	Y	A	Y			A		
Kathy Baethke	Biology tech-Co-chair	P	Y	Y	Y	Y	Y			Y		
Christine Petersen	Biology	Y	Y	Y	Y	Y	Y			Y		
Trent Hammer	Chemistry	Y	Y	L	E	F	T	C	O	M	M	
Michelle Bohem	Chemistry tech		Y	Y	Y	Y	Y			Y		
Christina Mohr	Chemistry	Y	Y	Y	Y	Y	P			Y		
Nisha Puthiyedth	Computing Science	P	P	P	P	Y	Y			Y		
Yan Yan	Computing Science	Y	Y	Y	Y	Y	Y			Y		
Catharine Tatarniuk	Engineering	Y	Y	Y	Y	Y	P			Y		
Priya Soni	Engineering				Y	A	P			A		
Nancy Van Wagoner	Geology	S	A	B	B	A	T	I	C	A	L	
Yehia Mahmoud	Math	A	A	A	A	A	A			A		
Joanna Urban	Microbiology-Co-chair	A	Y	Y	Y	P	Y			A		
Sheri Watson	NRS	Y	Y	Y	Y	Y	Y			Y		
Colin Taylor	Physics	Y	Y	Y	Y	Y	Y			Y		
Janine Rostron	Respiratory Therapy	Y	Y	Y	Y	Y	Y			P		
Christine Miller	UEPrep	A	Y	P	P	Y	P			A		
Resource members												
Stephanie Lawrence	OSEM	Y	A	Y	Y	Y	A			A		
Sarah Martin	Health Safety Manager	Y	Y	A	P	Y	Y			A		
Tara Langley	Recorder	Y	Y	Y	Y	Y	Y			A		
Corinne Petersen	Administrative Rep	Y	Y	Y	A	P	Y			Y		
Henry Chan	OSEM									Y		

1. Meeting called to order: 10:06
2. Motion to adopt agenda by: Colin Taylor **Seconded by:** Christina Mohr **Passed.**
 - Additions to agenda: None
3. Review of Minutes from March 23, 2022: no changes
4. Motion to adopt March 23, 2022 minutes by: Christine Petersen **Seconded by:** Sheri Watson **Passed.**
5. Old Business:
 - a) Chemical Management Software Update- OSEM:
 - Henry – on his plate to do. He'll be learning the system and then getting together with Science and

Warehouse first. Isaac Stephens will be the main go to at first in Science with respect to training and inputting the chemicals in the science building.

- ***ACTION: Henry will be contacting the Technicians in Science when he is ready to train and implement the Software.***

b) **Emergency Wardens - OSEM:** Stephanie is going through the training course and fine tuning it. She has sent it for review to a few people. It should be coming forward soon. (Henry)

- ***Action Stephanie***

c) **Inspections Training - OSEM:** Future training is in the works to get everyone on committees trained. (Henry)

- ***Action Stephanie***

d) **Accessibility letter** – Painting of frost heaves has been completed around the science building.

6. New Business:

a) **Presentation information on the process for incidents requiring first aid, etc. - Christina Mohr**

JOSCH asked to present on incidents and first aid guidelines.

- Security for all first aid. Have training in first aid and mental health
- Campus emergency phones – info button in black goes directly to first aid (security desk), red emergency button goes to 911 (security will also be contacted with this)
- TRU Safe App
- What to report – Who, When, Where, How, Why, What, Type of injury, how serious is injury
- Filling in incident report should be done as soon as possible – if it needs to go to Work Safe that needs to be reported within 48 hours
- Campus security has car to ensure they can move around campus faster. Car has first aid in car. In summer they have a gulf cart to move around summer
- WSBC has requirements – Security is on campus 24/7 and has been trained so they fit the bill for this
- Faculty Staff or contractors should not provide transportation to medical services – options are taxi or ambulance. Taxi preferred unless life threatening. Security will have taxi vouchers. Minor but needs medical attention.
- Security best able to support dispatch, security will meet ambulance if that need arises
- ***Action: Christina will put together a document that can be shared with each department to make sure everyone knows what the protocols are.***
- ***Action: Henry is going around campus and putting labels on all the emergency phones so people know which button calls security and which button calls 9-1-1***

b) **Incidents (Sarah/All):** Henry reported for Sarah. March and April had a few incidents

March 2022 Incidents (Staff)

- Fall on stairs
- cut on hand
- trip/fall

March 2022 Near Miss (Staff)

- slip on ice (no fall)

March 2022 Incidents (Students)

- slip
- needle puncture in hand
- impact, drop heavy plate on hand
- fall

- faint? unconscious
- eye injury during practicum

April 2022 Near Miss (Staff)

- O2 sensor went off while filling dewar with N2, alarm not loud enough (Trent Hammer is looking into this)

April 2022 Incidents (Student)

- over exertion while playing sports

c) **Inspections review (OSEM):** First floor was inspected by Christine Petersen, Sheri Watson, Catharine Tatarniuk and Henry Chan. An Archibus was put in by Henry for: roof tile and lighting. As well the ICMPS lab was checked and there were chemical bottles and waste bottles (unlabeled) as well as ICP tubes that needed to be taken care of. Henry contacted Kingsley with respect to this issue.

d) **Volunteers for next inspection:** Colin Taylor, Christina Mohr and Yan Yan.

- *Action: Henry will contact the group to set up the next inspection, which will be the 3rd floor in Science*

7. Adjourned: 10:25

Next meeting: Wednesday, May 25th, 10:00 AM MS Teams

Minutes recorded by Kathy Baethke and reviewed by Christina Mohr.