



# THOMPSON RIVERS UNIVERSITY

## BOARD OF GOVERNORS PUBLIC MEETING

Friday, February 3, 2017  
10:00 AM – 11:30 AM  
CN Boardroom, Clock Tower Building

### MINUTES

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#### **Board Present:**

Jim Thomson (Chair), Barbara Berger (Vice-Chair), Wally Oppal (Chancellor), Alan Shaver (President and Vice-Chancellor), Rob Anderson, Rick Heney, Bonnie Leonard, Nicholas Rinaldi, Guenter Weckerle

#### **Board Regrets:**

Sandra Blair, Humayra Haq, Hafiz Rahman, Gagandeep Singh Waraich, Eric Youd

#### **Executive and Others Present:**

Christine Bovis-Crossen (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance), Christopher Seguin (Vice-President Advancement), John Sparks (General Counsel and Corporate Secretary), Paul Manhas (Associate Vice-President, Finance), Scott Blackford (Legal Counsel), Charlene Myers (Manager, University Governance)

#### **Recognition of Excellence:**

Andrew Christensen, Jan Vogler, Baldev Pooni (Interim Dean, School of Trades and Technology), Larry Franzen, Lloyd Babcock

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#### **1. CALL TO ORDER**

The Chair called the meeting to order at 10:05 a.m. and welcomed Chancellor Oppal to the meeting.

#### **2. RECOGNITION OF EXCELLENCE**

##### **a. Trades and Technology students**

Students from the School of Trades and Technology, Andrew Christensen and Jan Vogler, were recognized for their accomplishments. Both recently received awards

from Skills Canada. The Dean commented on the students' endeavours. The students' respective instructors then introduced them. Andrew and Jan talked about their experiences and thanked the University for supporting them. W. Oppal, A. Shaver, and J. Thomson presented the students with Certificates of Recognition.

In response to a request from A. Shaver, Board members held a moment of silence to remember the victims of the shootings at a Quebec mosque.

### **3. ADOPTION OF AGENDA**

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

### **4. APPROVAL OF MINUTES**

#### a. Minutes of December 9, 2016

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting of December 9, 2016 be approved as circulated.*

### **5. REPORT FROM THE FINANCE COMMITTEE**

R. Heney, Finance Committee Chair, gave the report from the Committee's meeting that took place earlier in the morning.

#### a. Third Quarter Ministry Reporting ended December 31, 2016

M. Milovick stated that the main message to take from this forecast is that fiscal year 2019/20 will be challenging.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the 2016/17 Third Quarter Forecast.*

#### b. Terms and Conditions required by Government for providing Strategic Investment Fund funding for Industrial Training and Technology Centre

J. Sparks indicated he had reviewed these terms and conditions, a copy of which had been circulated with the agenda package, and had no concerns with them. He pointed out that the terms and conditions stipulate that funding is only available for work completed by April 30, 2018.

*On motion duly made and adopted, it was **RESOLVED** that the University agrees to the Strategic Investment Fund Terms and Conditions as circulated and that the Vice-President Administration and Finance be authorized to sign them on behalf of the University.*

## **6. REPORTS AND UPDATES**

### a. Capital Update

M. Milovick provided a project status report on the Industrial Training and Technology Centre, noting that everything is going smoothly.

### b. Safety and Emergency Management Report

M. Milovick drew Board members' attention to two items from the report, namely that additional training had been provided after the 2015 "active shooter" exercise and that a ransomware breach response protocol is being considered.

### c. 2017-2018 Draft Budget presentation

C. Bovis-Cnossen and M. Milovick presented the 2017-2018 draft budget. A copy of the presentation was circulated with the agenda package. Discussion ensued. A Board member asked for information regarding the student retention rate after first year. C. Bovis-Cnossen responded that she will provide this information at a future Board meeting and added that an early alert system is in place.

### d. *Notice of Motion*: Domestic tuition and fees

C. Bovis-Cnossen presented two notices of motion, which were circulated with the agenda package. The first motion proposes that Domestic tuition and fees be increased by 2% for the fiscal year of 2017-2018. Two percent is the maximum increase allowed under provincial policy. C. Bovis-Cnossen also served notice of motion for approval of international tuition and general fees for the Professional Cook 3 apprenticeship. The motions will come forward to the Board meeting of March 31.

## **7. PRESIDENT'S REPORT**

### a. Written report from the Office of the President

#### i. January 2017

A. Shaver commented on some matters contained in his written report from January 2017, a copy of which was included with the agenda package.

b. Open Governance Initiative update

A. Shaver provided an update on the Open Governance Initiative, stating that the Budget Town Hall held in January was well-attended. Administration continues to follow through on Open Governance Initiative commitments, including meeting with Faculty Councils. Today will be the first public joint meeting of the Board of Governors, Senate, and the Planning Council for Open Learning, and the meeting will be chaired by the Chancellor.

c. *Notice of Motion: New Policy BRD XX-0, "Sexual Violence"*

A. Shaver reminded Board members that this policy had been under development for some time. Notice of motion was served, and the motion will be on the agenda for the Board meeting of March 31 for consideration. A. Shaver invited people to send comments on the draft policy to him.

d. Administrative policies recently revised

A. Shaver reported for the information of the Board that the following policies had recently been revised.

- i. Policy ADM 01-3, "[Poster Board Procedures](#)"
- ii. Policy ADM 02-3, "[Records Retention/Destruction](#)"

## 8. SENATE REPORT

A. Shaver reported that, at the Senate meeting of January 23, 2017, Senators recommended to the Board the approval of a new program, the Post-Baccalaureate Diploma in Economics.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the new program, Post-Baccalaureate Diploma in Economics.*

## 9. BOARD CHAIR'S REPORT

J. Thomson reported that Eric Youd was willing to serve on the Capital Projects Planning Advisory Group.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the appointment of Eric Youd as the Board of Governors Representative on the Capital Projects Planning Advisory Group.*

J. Thomson also reported that there is still a vacancy on the Environmental Sustainability Advisory Committee, and asked anyone interested to get in touch with him.

J. Thomson indicated there is currently a vacancy on the Board of Governors as a result of the resignation of Carol Laberge. He added that, since there will be an election this spring, the position may not be filled until after the election.

#### **10. NEXT BOARD MEETING**

The next Board meeting is scheduled for Friday, March 31, 2017.

#### **11. ADJOURNMENT**

*On motion duly made and adopted, it was RESOLVED that the meeting be adjourned.*

The meeting was adjourned at 11:10 a.m.

#### **12. DEPART FOR MEETING OF THE BOARD OF GOVERNORS, SENATE, AND THE PLANNING COUNCIL FOR OPEN LEARNING (BARBER CENTRE, 12:00PM)**

A. Shaver reminded Board members that the meeting takes place from 12:30-1:30pm, with lunch being served at noon and a coffee reception to be held after the meeting.